

Explanation of variances – pro forma

Name of smaller authority: **London Waste and Recycling Board**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/2020 £	2020/2021 £	Variance £	Variance %	Explanation Required?	
1 Balances Brought Forward	22,992,188	18,181,051	(4,811,137)	-21%	NO	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES Explanation from smaller authority (must include narrative and supporting figures) Explanation of % variance from PY opening balance not required - Balance brought forward agrees.
2 Precept or Rates and Levies	0	0	0	0%	NO	Variance less than 15% - no explanation provided
3 Total Other Receipts	2,592,484	620,629	(1,971,855)	-76%	YES	See detailed variance sheet
4 Staff Costs	-1,733,615	-1,976,956	(243,341)	14%	NO	Variance less than 15% - no explanation provided
5 Loan Interest/Capital Repayment	0	0	0	0%	NO	Variance less than 15% - no explanation provided
6 All Other Payments	-5,670,006	-2,038,005	3,632,001	-64%	NO	£2.8m Invested in fund was for 2 years (19/20 and 20/21)
7 Balances Carried Forward	18,181,051	14,786,720	(3,394,331)	-19%	YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES
8 Total Cash and Short Term Investments	18,536,953	14,889,508	(3,647,445)	-20%	NO	VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and Assets	5,776,645	5,549,215	(227,430)	-4%	NO	Variance less than 15% - no explanation provided
10 Total Borrowings	0	0	0	0%	NO	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

London Waste and Recycling Board

As at 31 March 2021

Detailed variance analysis

	2020	2021	Variance	Variance %	Explanation
Income					
Grant	889,606	520,932	(368,674)	-41%	Last years income inflated by 4 years Circuit funding £528k
Investment and loan repayments	1,485,510	-	(1,485,510)	-100%	All loans and infrastructure investment repaid in 2020
Bank interest	199,173	86,820	(112,353)	-56%	Withdrawal of capital and thus lower interest on balance earned
Loan interest	-	-	-	-	
Other	18,195	12,877	(5,318)	-29%	No income from office space due to Covid restrictions
	2,592,484	620,629	(1,971,854)	-76%	
Checkline	0	-			
All Other Payments					

Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

London Waste and Recycling Board

County area (local councils and parish meetings only):

n/a

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		14,786,720
Deduct: Debtors		
1100 - Debtors Control Account	(1,031,509)	
1301 - Bad debt provision	3,473	
	<u>(1,028,036)</u>	
Deduct: Payments made in advance (prepayments)		
1103 - Prepayments	(22,229)	
	<u>-</u>	
	<u>(22,229)</u>	
Total deductions		<u>(1,050,265)</u>
Add:		
Creditors (must not include community infrastructure levy (CIL) receipts)		
1241 Credit Card - Hubbard	146	
1242 Credit Card - Lanman	-	
1243 Credit Card - Leibowitz	-	
1290 Virtual Card	1,563	
2000 Creditors Control Account	(16,032)	
2100 Other Creditors	2,950	
2300 Net Wages	-	
2301 P.A.Y.E. & NI liability	54,948	
2303 Pension Fund	10,304	
2304 Childcare Vouchers	-	
2401 VAT Liability	-	
2503 Deferred income - Other	-	
2550 Accruals	79,624	
2551 Accruals - Accumulated Absences	23,159	
2556 National Insurance	-	
2800 Provisions - Committed Project Fundings	22,261	
2801 Provisions - GND Fundings	974,130	
860 Rounding	-	
	<u>1,153,053</u>	
Add:		
Receipts in advance (must not include deferred grants/loans received)		
1		
2		
	<u>-</u>	
Total additions		<u>1,153,053</u>
Box 8: Total cash and short term investments		<u><u>14,889,507</u></u>
Check cash balance		
1201 - RBS Current Account 10336667		25,000.00
1211 - RBS SIBA		418,743.88
1215 - GLA treasury deposit account		14,445,735.81
1220 - Petty Cash		27.83
		<u>14,889,507.52</u>

(0)

Reserves breakdown

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

London Waste and Recycling Board

County area (local councils and parish meetings only):

n/a

EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES

Local taxation/levies for LWARB are £0 therefore any level of reserves will be greater twice the income from this. Breakdown of the usable and Unusable reserves is detailed below.

Usable reserves

General	9,033,234
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Unusable reserves

Capital Adjustment account	5,776,644
Accumulated Absences account	(23,159)

TOTAL

14,786,720

13. Reserves

LWARB is required to maintain a number of reserves under the provisions of the Code. The reserves and their broad functions are as follows.

Usable Reserves

General Fund – this balance represents the cumulative surplus available to LWARB to support revenue spending.

Capital Grants Unapplied Account – this reserve represents the balance of capital grants that have been recognised as income but have yet to be used to finance investment expenditure.

Unusable Reserves

Capital Adjustment Account – this account exists to capture those elements of capital accounting required by the Code.

Accumulated Absences Account – this reserve exists to capture the difference between the amount of expenditure recognised in the Comprehensive Income and Expenditure Statement relating to accrued holiday pay and that required by Statute to be charged to the General Fund.

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: London Waste and Recycling Board

County area (local councils and parish meetings only): n/a

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date: 31/03/2021

	£	£
Balance per bank statements as at 31/3/20:		
RBS Current Account 10336667	25,000.00	
RBS SIBA	418,743.88	
GLA treasury deposit account	14,445,735.81	
		14,889,479.69

Petty cash float 27.83

Less: any un-presented cheques as at 31/3/21 **(enter these as negative numbers)**

	item 1	
	item 2	
	item 3	
	item 4	
[add more lines if necessary]	item 5	
	item 6	
	item 7	
	item 8	

Add: any un-banked cash as at 31/3/20

Net balances as at 31/3/21 (Box 8) **14,889,507.52**