

London Waste and Recycling Board

Minutes of the meeting of the London Waste and Recycling Board held on 25 February at 12.00pm, held via Zoom.

Part A – Public Session

Board Members Present

Liz Goodwin (Chair)
Cllr Nesil Caliskan
Cllr Claire Holland
Cllr Krupa Sheth
Joe Murphy
Chantelle Nicholson
Shirley Rodrigues

Approved at LWARB Board Meeting on 26 May 2021

Signature:
Liz Goodwin, Chair

Also Present

Antony Buchan (LWARB)
Wane Hubbard (LWARB)
Adam Leibowitz (LWARB)
Ali Moore (LWARB)
Eddie Confoy (LWARB)

Declarations of interest

Shirley Rodrigues declared that she had been appointed to the Laudes Foundation Investment Committee. This was the only declaration of interests over and above those already recorded in the register of interests.

Minutes of the previous meeting (1 October 2020)

Minutes of the meeting held on 1st October 2020 were approved.

01 Governance & Administration (25/2/21 - 1)

The Board:

- Noted the approval of written resolution *WR 8/10/20 Rebranding confirmation*;
- Approved the revised Scheme of Delegated Authority;
- Approved the recommendation to terminate the LWARB office lease at its break point on 5th September 2021.

02 Chief Executive Officer's Report (25/2/21 - 2)

WH introduced the paper and added that the current working relationship with the GLA and the boroughs was very good.

Finance/Funding

Noted that the funding situation was good, despite having to turn down WRAP funds for a university food waste project, with £340k secured for the Foodwave project and £900k from the GLA for Green New Deal support to SMEs.

EC noted that future finance reports would include a more detailed breakdown of investment portfolio performance, and that a revised finance report would be developed for the Board which is more activity focussed rather than the finance based one for the Audit Committee.

WH shared a project progress dashboard from LWARB's project management system which would form the basis for a general high-level dashboard report which will be presented at each Board meeting going forwards. This was welcomed by the Board.

JM asked about work being done on the material flow analysis to connect waste and recycling with greenhouse gas emissions in London. WH confirmed that this is a significant piece of work. Consultants have been appointed and an interim project manager is in place (required due to a member of staff leaving). A permanent appointment has been made who will take her position in April.

The Board noted the updates presented in the paper.

03 Delivery Plan 2021/21 (25/2/21 - 3)

WH introduced the delivery plan, noting that it remained in line with the business plan, though some savings had had to be made due to the effect of COVID on investments.

SR emphasised the importance of work relating to the post pandemic recovery, and invited LWARB to work with the GLA team to finesse the document before it is finalised.

CH suggested liaising with the LGA in regards to skills and jobs in the low carbon economy.

WH confirmed that best practice case studies and toolkits would be developed across all work areas.

The Board noted the apparent large increase in takeaway food packaging use due to COVID. AB confirmed that LWARB will be doing detailed work on this, and noted the high level of individual community activity in this area but the lack of regional coordination.

COP26 was noted as a significant opportunity for LWARB. AM reported that various options are being considered, including ongoing discussions GLA about the possibility of putting together a bid to be a London attendee. Noted that any LWARB involvement would have to be in partnership with others due to lack of capacity

The Board:

- Noted the updates presented.
- Delegated to the CEO, in consultation with the Chair, authority to finalise a revised Delivery Plan for 20-21.
- Approved the revised budget shown as presented.
- Noted that the Business Plan covers the period 2020 – 25 and that it is LWARB's current Business Plan

04 Programmes Updates (25/2/21 - 4)

The Board noted the programme updates presented.

05 Any Other Business

No further business was discussed.

Part B Confidential business

04B Programmes Update (Part B) (25/2/21 – 4)

Confidential section of the programme update paper was noted by the Board.

05 Branding update

AM gave an update on the forthcoming re-brand and shared the new materials.