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Administration & Governance

Board paper title		Paper 26/05/2021 - 1
Administration & Governance		
Report by	Wayne Hubbard	
Job Title	Chief Executive Officer	
Date of decision	Board meeting: 26 May 2021	

Summary

This paper reports governance and administrative matters to be noted by the Board.

Recommendations

The Board is recommended note:

- Approval of paper WR 27/04/21 Delegation of Authority to enter into a contract for serviced office accommodation, via the written resolution procedure

Risk Management

Risk	Action to mitigate risk
N/A no decisions being made.	

Implications

Legal

N/A – no decision being made

Financial

N/A – no decision being made

Equalities

N/A – no decision being made

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Why the paper is being presented

The paper is presented to report on any decisions made between meetings via the written resolution procedure.

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Written resolutions

One paper was approved under the written resolution procedure since the previous Board meeting:

WR 27/04/21 Delegation of Authority to enter into a contract for serviced office accommodation was approved on 05/05/21 delegating authority to the Chief Executive Officer, in consultation with the Board Chair, to enter into a contract to occupy serviced offices.