

London Waste and Recycling Board

Minutes of the meeting of the London Waste and Recycling Board held on 4 October 2018 at 10.00am, Committee Room G2, London Fire Brigade, 169 Union Street, London SE1 0LL.

Part A – Public Session

Board Members Present:

Liz Goodwin (Chair)

Cllr Feryal Demirci

Cllr Bassam Mahfouz

Cllr Guy Senior

Cllr Ian Wingfield

Melville Haggard

Barbara Anderson

Approved at LWARB Board Meeting on 07/02/2019

Signature:
Liz Goodwin, Chair

Apologies

Apologies were received from Shirley Rodrigues.

Also Present

Adam Leibowitz, LWARB

Wayne Hubbard, LWARB

Jessica Brodrick, LWARB

Clare Ollerenshaw, LWARB

Antony Buchan, LWARB

Ali Moore, LWARB

Welcome

Liz Goodwin welcomed everyone to the meeting and introduced Cllr Guy Senior, London Borough of Wandsworth, as the newly appointed councillor member.

Minutes of the Previous Meeting (10 May 2018) – Part A

Minutes of Part A of the meeting held on 10 May 2018 were approved.

01 Administration and Governance (04/10/2018 – 1)

AL introduced the paper.

The Board

- Noted the approval of papers *WR 20/07/2018 Venture Capital Fund Investment* and *WR 24/07/2018 Adoption of Accounts* by the written resolution procedure.
- Noted the appointment of Cllr. Guy Senior (London Borough of Wandsworth) as a Member of the Board.
- Approved the appointment of Cllr Guy Senior to the Audit Committee, with immediate effect.

02 Chief Executive Officer's Report (04/10/2018 – 2)

WH introduced the paper and highlighted key items reported.

Audit Committee

BM introduced this section of the paper, and pointed out in particular the positive internal audit reports and the publication of the annual accounts.

BM noted his thanks to James Lanman.

Fit-out costs.

The Board retrospectively approved the CEO's authority to sign high-value contracts relating to the office fit-out as described in the paper.

Circular Fit-out

JB gave a presentation on the circular economy principles demonstrated in the fit out of the new LWARB offices (slides attached).

The Board discussed a number of aspects of the fit out, noting in particular the consideration of reusability/recyclability of office items as well as using recycled/reused goods; the challenges posed by securing refurbished IT equipment in sufficient volumes; reduced costs achieved by retaining and/or reusing items already present rather than taking the space back to a shell. Opportunities for capitalising on the office fit-out (eg production of lessons learnt report, video, entering for prizes) were noted.

03 Board Effectiveness Review (04/10/2018 – 3)

LG introduced the paper and said she had tried to draw out a few key areas and identify actions to improve effectiveness. The Board agreed that the issues raised should be discussed in more detail at a future awayday.

The Board noted the findings presented.

04 Programmes Updates (04/10/2018 – 4)

Resource London

AB introduced this section of the paper. The Board discussed the success of the Love Not Landfill bring-banks and the pop-up clothing reuse shop being planned for November.

Circular London

CO introduced this section of the paper. No queries were raised.

Advance London

Considered in Part B of the meeting.

05 Discussion Item: Flats Recycling Project

AB gave a presentation on the Flats Recycling Project (slides attached).

The Board discussed the project and noted: problems of fly-tipping and the importance of ensuring estates appear cared for to encourage proper use of the facilities; the use of appropriate aperture size in waste/recycling bins to discourage mis-use; the importance of caretakers and/or 'estate champions'; making compliance with recycling arrangement a condition of tenancy; and ensuring waste management is included in the planning of new developments and infill in existing ones.

AB said that interim results of the project would be available in December.

06 Any other Business

None

Date of Next Meeting

7 February 2019.