

## London Waste and Recycling Board

Minutes of the meeting of the London Waste and Recycling Board held on 14 May 2020 at 12.00pm, held via Zoom.

### Part A – Public Session

#### Board Members Present

Liz Goodwin  
Cllr Guy Senior  
Barbara Anderson  
Shirley Rodrigues  
Cllr Ian Wingfield  
Cllr Bassam Mahfouz  
Melville Haggard

Approved at LWARB Board Meeting on 1 October 2020

Signature: .....  
Liz Goodwin, Chair

#### Also Present

Antony Buchan (LWARB)  
Wayne Hubbard (LWARB)  
Adam Leibowitz (LWARB)  
James Close (LWARB)  
Ali Moore (LWARB)  
Eddie Confoy (LWARB)  
Andrew Dunwoody (LWARB)  
Katharina Winbeck (London Councils)

#### Apologies

Apologies were received from Cllr Nesil Caliskan.

#### Declarations of Interests

No interests were declared over those already recorded in the Register Interests.

#### Minutes of the Previous Meeting

Minutes of the meeting held on 6 February 2020 were approved.

LG noted that this would be the final be the final Board meeting for Cllr Bassam Mahfouz, Barbara Anderson and Melville Haggard as they would reach the end of their second term in August making them ineligible to be reappointed. The Board recorded a vote of thanks for all of their contributions to LWARB over the past eight years.

### 01 Governance & Administration (14/05/20 – 1)

The Board noted the updates presented in the paper regarding Board membership. SR reported that it was anticipated that Liz Goodwin's appointment as chair would be extended to September 2021, and that her own membership would be renewed for a second term.

The Board:

- Agreed to dissolve the Resource London Partnership.

- Agree to disband the Resource London Partnership Board (effective 14<sup>th</sup> May 2020)
- Recorded a vote of thanks to the past and current members of the Partnership Board for their contributions.
- Approved the removal of the Resource London Partnership Board from the Scheme of Delegated Authority with all Partnership Board approvals passing to the LWARB Chair for expenditure up to £100,000 and to the Board for greater amounts.

## **02 Chief Executive Officer's Report (14/05/20 – 2)**

### *COVID-19*

WH reported that the move to home working had gone well and there were no plans at present to return to the office. Noted that any plan for a return will be in response to any changed government guidance. WH thanked the team for their efforts to maintain delivery in the extraordinary circumstances.

### *Delivery plan*

WH reported that objectives were being reprioritised in response to the COVID-19 crisis.

### *Staffing*

Staff changes reported in the paper were noted. WH thanked departing staff for their contributions.

### *Communications and Publicity*

Updates presented were noted by the Board.

### *Branding*

See confidential section.

### *Audit Committee Report*

BM introduced the report that was noted by the Board.

It was noted that the Board and Audit Committee meetings had become out of sync with each other and with financial quarter period ends. This is partly as the Board currently meets three times a year. It was proposed and agreed that this should change to quarterly from August and co-ordinate with period ends.

## **03 Programmes Updates (14/05/20 – 3)**

### *Circular London*

JC introduced the paper.

The Board queried the impact the COVID-19 crisis was having on the SMEs in the Advance London Programme. Advance London is surveying its SMEs to this end. SR requested the information be shared with the GLA (so far as data protection

regulations allow). Noted that some businesses are likely to be very badly hit – for example those in the hospitality sector.

Work with the London Borough of Bromley on the development of a procurement tool to help boroughs include circular economy in procurements and its possible contribution to the green recovery process was noted, and action urged to build on this work. JC explained that a toolkit is to be developed and it is hoped to link it with the work on the CE directory.

#### *Resource London*

AB introduced the paper and noted that in addition to the work presented in the paper, LWARB staff have been working with London Councils and the GLA to help support borough service delivery that has been impacted by COVID-19.

#### *Communications and Behaviour Change*

AM introduced this section of the paper and noted that much of the communication team's recent activity had been providing support to boroughs in relation to resilience in their services in response to COVID-19.

## **04 Any Other Business**

WH commented that the Committee on Climate Change had written to the Prime Minister regarding how climate policy can play a part in the post-COVID-19 recovery, and that LWARB intends to follow this with a letter urging that circular economy is included in this.